



*Improving lives to help individuals and families succeed*

## **OZAUKEE FAMILY SERVICES CAREER OPPORTUNITIES**

For over 40 years, Ozaukee Family Services (OFS) has been serving individuals and families of all ages through our mission of ‘improving lives to help individuals and families succeed’. Our non-profit 501(c)3 agency has several part-time opportunities to be a part of a vibrant and dedicated team committed to making a positive difference in the community. With the right qualifications, some of these part-time positions may be combined.

### **COUNSELING**

OFS provides confidential counseling on a sliding scale basis for children, adolescents, adults, seniors, couples and families who are uninsured or underinsured. Counseling services are provided in our office as well as individually and in groups in some area schools. Qualified candidates will hold a Master’s degree in counseling or social work or related human services field with, or working towards, Wisconsin licensing as an LPC, LCSW, APSW or MFT. Prior experience in working with children and adolescents, families as well as running groups is a plus. This position is part-time, 20-30 hours per week including 1 - 2 evenings.

### **PARENTS AS TEACHERS (PAT) PARENT EDUCATOR/SUPERVISOR**

Make a positive difference through PAT, a national evidence-based program that promotes early development, learning and health of young children age 0 - 5. Home visits support and engage parents and caregivers while providing tools and activities through flexible, adaptive designs. A strong knowledge of child development as well as the ability to engage with families are key qualifications for this position. Supervisory duties include coordinating caseload, overseeing documentation, completing reports and overseeing a staff of two. Training is provided for this half-time job with flexible hours and the potential to grow to 30 hours per week. Bachelor’s degree and experience working with children and families are required. Prior supervisory experience a plus. Background in education or training preferred.

### **CST SERVICE COORDINATOR**

The Coordinated Services Team Initiative is a wraparound program supporting at risk youth involved in two or more systems of care: Special Education, Mental Health, Substance Abuse, Juvenile Justice or Child Protective Services. This half-time (20 hours/week) position requires skill in building and facilitating parent directed teams with the goal of addressing the child's identified needs. Building on a strength-based platform the coordinator facilitates the team in establishing goals, a plan and gathering or developing resources. Qualified candidates must strong communication skills and the ability to identify strengths as well as needs. Additional requirements include: proven experience in developing an effective team process; a comprehensive knowledge of, or the ability to learn about, available community resources. Minimum of a Bachelor’s degree in a Human Service Field.

### **GUYS GROUP FACILITATOR**

Serving as a positive male role model and leader, the Guys Group Facilitator works in collaboration with area schools and community resources to support at risk elementary, middle, and high school age males. Guys Groups provide a structured outlet where male youth learn effective ways of handling emotions such as anger, grief, fear. This person may also provide one on one mentoring with youth needing additional support. Qualified candidates will have a minimum of a Bachelor’s degree in psychology, social services, communication, education, or related field. Previous experience working with children and adolescents in a leadership capacity required. Strong communication, collaboration, and mediation skills are essential. Experience working with youth with attention/anger difficulties is a plus. 20 – 30 hours a week during the school year with occasional evening hours.



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### **VOLUNTEER/SENIOR SERVICES COORDINATOR**

Recruit, interview and screen volunteers for OFS programs including group facilitators, child care providers, and drivers for senior citizens. Develop and implement volunteer recognition activities. Schedule rides for seniors to appointments and errands. Work collaboratively with staff on promotion, outreach, planning and evaluation. Excellent communication and organizational skills are required. Experience with Microsoft Office, Word and Excel required. Minimum of high school diploma required. Prior experience in working with volunteers, customer service, senior citizens is preferred. Position is 15 – 20 hours per week.

Ozaukee Family Services offers a generous paid time off policy including paid holidays, retirement plan with employer contribution, flexible scheduling and a warm, collaborative and compassionate work environment.

Please submit cover letter and resume to:

Nanci Schiman, MSW

Ozaukee Family Services

885 Badger Circle

Grafton, WI 53024

[nschiman@ozaukeefamilyservices.org](mailto:nschiman@ozaukeefamilyservices.org)